**Meeting of Warcop Parish Council**

**Held on Thursday 18th September 2025**

**PRESENT:** Councillors Mr A Parkinson (Chairman) McDowall &Clee.

**ALSO PRESENT**: Clerk Mrs Strong + 1 member of the public.

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| **01/0925** | **APOLOGIES FOR ABSENCE**Councillor Deighton | **ACTION** |
| **02/0925** | **DECLARATIONS OF INTEREST**None |  |
| **03/0925** | **CO-OPTION OF NEW COUNCILLOR**The Parish Council considered the application from Mr Paul Hooper for co-option as a Councillor and agreed that Mr Hooper would be an asset to the PC. Councillor McDowall proposed that Mr Paul Hooper be co-opted onto the Parish Council and Councillor Clee seconded.The clerk will send in the paperwork to W&F.Mr Hooper could not attend the meeting so the Clerk agreed to arrange for him to complete the Acceptance of Office and Declaration of Interests documents before the next meeting. | **HS** |
| **04/0925** | **MINUTES OF THE LAST MEETING**Councillor McDowall proposed these as a true and accurate record and Councillor Clee seconded them.These were approved and signed. |  |
| **05/0925** | **CHAIRMANS REMARKS**1. Work completed since the last meeting:
* St Columba’s southern retaining wall rebuilt following tree (sycamore) removal and stump treatment.
* Posts, ropes and signs erected in northern part of St Columba’s churchyard to demarcate nature/wild area.
* Promised speed limit changes in Warcop and Sandford queried with W&F – road markings have appeared for new sign locations – installation expected early October.
* Request to move the 30mph speed limit sign on B6249 coming into Warcop from Kirkby Stephen further to the SE to include the outlying properties submitted to W&F. W&F have replied that their Highways team have advised that the installation or change to a speed limit is required to be supported by a Traffic Regulation Order (TRO) which is a legal order made to enable the enforcement of anyone found to be contravening those restrictions. W&F explained that in the first instance an assessment of the request will be carried out and this will include a review of speed and accident data as well as traffic volumes and a full site visit of the village. Should the criteria be met, in order to make changes to the TRO, W&F are required to consult and advertise our proposals with final approval being required to be granted by the Eden Locality Board.This request has been added to the file to be assessed during the next TRO review, which is anticipated to commence later this financial year 2025/26
1. A W&F Council representative was invited and attended the Foyer Café during August to hear some resident’s suggestions. Key points raised were:
* Possibility of 20mph speed limit through Warcop [request submitted to W&F but allocations until 2027 already made; will note for inclusion on the next round post 2027. Meanwhile W&F will monitor the traffic safety through Warcop particularly as the A66NTP project starts to ramp up.
* Position with provision of green waste bins queried [recent press coverage indicates green bins will be rolled out across Eden, timescale TBD]
* Eden Old Bridge repairs raised [this was identified and put onto the W&F remedial works system early 2024 but has not been funded or prioritised]
1. The three defibrillators which had defective software meaning the battery charge display was erroneous have now been upgraded and returned and new batteries have been fitted where needed. A new Guardian (Paul McDowall) has taken over responsibility for the Parish defibrillators (4 off) and will carry out all necessary checks and keep ‘The Circuit’ updated with their status.
2. Tim Farron, the MP for Westmorland & Lonsdale, visited the Parish on 28th August as part of his meet the people tour, spending half an hour or so listening to people’s views. Discussions included the A66 NTP start date, the outreach Post Office changes, extent of the hyperfast broadband roll-out in the Parish and the Liberal Democrat’s approach to the situation in Gaza.
3. ***Cumbria 4x4 Response*** will be visiting Warcop Parish Hall in October with their trailer generator to discuss the logistics of connecting to the Hall and the level of support to systems it will provide. This supports the WPC Emergency Plan which identifies the Parish Hall as a place of shelter should the need arise.
4. Pennine Young Farmers Club have contacted the Parish Council to advise that the annual Christmas Tractor Run will, once again, be coming through Warcop, on Saturday 22nd November 2025. Pennine Young Farmers Club will organize stewards for traffic management.
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| **06/0925** | **MATTERS ARISING FROM THE MINUTES**None |  |
| **07/0925** | **APPLICATIONS FOR DEVELOPMENT**2025/0571/LBC Brookfield House Warcop – Listed building consentNo objections |  |
| **08/0925** | **FINANCE**Income Received: £0**To note payments.**

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| **CHQ BACS** | **PAYEE Name** | **Amount** | **Reason** |
| BACS | H Strong | £30.00 | Funeral payment - Warren |
| BACS | T Maughan | £350 | Grave digging - Warren |
| BACS | A Parkinson | £30.83 | Petrol for lawnmower |
| BACS | N McDowall | £88.30 | Rope |
| BACS | A Dowson | £250 | Maze backdated rent |
| BACS | J T Atkinson | £306.46 | Top soil, Fence posts |
| BACS | Netwise | £354.00 | Website fee |
| BACS | C Allen | £17.42 | Tape for Appleby Fair |
| BACS | Warcop Village Hall | £20.00 | Room Hire |
| BACS | Northern ARB | £108.00 | Tree works churchyard |
| BACS | N Richardson | £425.00 | Repair pinfold |
| BACS | CALC | £225.06 | Annual subs |
| BACS | N McDowall | £4.98 | Shower rings |
| BACS | WEL Medical | £439.50 | Defib batteries |
| BACS | D Newbury | £720.00 | Rebuild wall in churchyard |
| BACS | WEL Medical | £83.52 | Defib pads |
| BACS | T Maughan | £350 | Grave digging - Cox |
| BACS | H Strong | £30 | Funeral payment - Cox |
| BACS | Raven Graphics | £34.50 | Sign for churchyard |
| BACS | A Parkinson | £45.00 | Sundries for churchyard |
| BACS | A Parkinson | £48.47 | Bags, Tape, Garden bags |

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| **09/0925** | **SPECIFIC ITEMS FOR CONSIDERATION & INFORMATION*** **Assertion 10 Digital Compliance** – An email had been received from CALC relating to the new Assertion 10 requirements in the 2025 issue of the Practitioners Guide for smaller authorities, highlighting the need to implement some changes to ensure compliance. A key requirement is that Councillors should have council-specific email addresses for council business. Councillor McDowall has spoken to our website provider Netwise who have advised that the best approach is to convert our website to a gov.uk domain and then issue separate email addresses for all councillors and the clerk. These will be used for all formal Parish Council correspondence. The PC noted that this will result in a slight increase in the annual charges for IT support. The Chairman proposed that we change to a gov.uk domain and set up the new email addresses. This was seconded by Councillor McDowall. Councillor McDowall will contact Netwise and give the go-ahead for these changes.
* The Parish Council must also have IT & GDPR policies available on the website**.** The Chairman had drafted an IT policy and redrafted the DPA/GDPR policy for consideration at the meeting. These were accepted by the Council; Councillor McDowall proposed their adoption and this was seconded by Councillor Clee. Councillor McDowall will put these documents on the website.
 | **NM**NM |
| **10/0925** | **OTHER URGENT COMMUNITY ISSUES**Councillor McDowall kindly agreed to print off all the correspondence to/from Westmorland and Furness Council relating to the relocation of the 30mph signs coming into Warcop and put it through the resident’s door as they were not at the meeting. | **NM** |
| **11/0925** | **PUBLIC SESSION**A resident has asked if the green waste skip could be put on a designated area in the layby. It was agreed in principle however we will need to wait and see what next year’s contract will be as this contract is up for renewal and a green waste bin might be rolled out. A resident also asked if the school had considered doing a risk assessment for the parking outside of the school. The head teacher is very aware of this situation and staff already park in the Parish Hall car park to help with this problem. |  |
| **12/0925** | **DATE AND TIME OF NEXT MEETING:**  **Thursday 6th November 2025 at 7pm****Meeting closed at 7.52pm****Chair …………………………………****Date ……………………………………….** |  |