**Meeting of Warcop Parish Council**

**Held on Thursday 8th May 2025**

**PRESENT:** Councillors Mr A Parkinson (Chairman) Deighton, McDowall &Clee.

**ALSO PRESENT**: Clerk Mrs Strong + 1 member of the public.

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| **01/0525** | **APOLOGIES FOR ABSENCE**None | **ACTION** |
| **02/0525** | **DECLARATIONS OF INTEREST**None |  |
| **03/0525** | **MINUTES OF THE LAST MEETING**Councillor McDowall proposed these as a true and accurate record and Councillor Clee seconded them.These were approved and signed. |  |
| **04/0525** | **CHAIRMANS REMARKS**None |  |
| **05/0525** | **MATTERS ARISING FROM THE MINUTES**Councillor McDowall has purchased the Burton Arch & Pinfold signs ready to be put up.The Chairman reported that the Parish Council have officially withdrawn themselves off the charity commission record as a Trustee for the Sandford Village Institute. The Chairman has obtained a copy of the Deed of Appointment and the Parish Council were clearly appointed as a Custodian Trustee only. In the absence of any custodial responsibilities (the remaining Trustee has the copy and control of the Trust Deed), there is therefore no function for the Parish Council to perform. The PC noted that W&F had sent out a council tax bill for the Institute to the Parish Council; the Chairman had informed W&F of the address of the remaining Trustee.Councillor Clee has now planted the remaining trees in the Woodland burial area completing the hedgerow.The Chairman has sent in an email to W&F confirming the Parish Council’s decision for them to take control of the street lights.As Councillor Sydall has now resigned, Councillor McDowall agreed to take over auditing of the spending records.The clerk has received a copy of the contract from Mr Dowson who owns the Millennium Maze land. This contract commenced in 2002 and ends in 2027, the lease amount being £10 pa. It is believed that the landowner only received a couple of years rent and it was agreed to pay the full amount of the lease of £250 to Mr Dowson for back rent.Councillor Clee has kindly produced a plot map for the woodland burial site. The clerk will keep a copy and update this as and when plots are purchased. | **AC** |
| **06/0525** | **APPLICATIONs FOR DEVELOPMENT**2024/2378 Field south of Tilery Farm – erection of agricultural workers dwelling – no objections from the PC.2025/0673 Warcop CoE School – proposed single storey extension to hall and gateway – no objections from the PC. |  |
| **07/0525** | **FINANCE**Income Received: £500 – North West Water compensation £168.20 HMRC VAT Return £10074.00 – W&F Precept**To note payments.**

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| **CHQ BACS** | **PAYEE Name** | **Amount** | **Reason** |
| BACS | Rush bearing Comm | £250 | Donation |
| BACS | Alan Burgess | £1760.00 | Grass cutting |
| BACS | Warcop Parish Hall | £20 | Room Hire |
| BACS | Stables Thom & Bris | £78.00 | Proc of clerks payroll |
| BACS | Raven Signs | £30.00 | Signs |
| BACS | Mrs M Haygarth | £1535.00 | Refund of Grave Space |
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The 3 monthly bank reconciliation was checked and signed. The annual spends are ready to be audited and Councillor McDowall agreed to check these. | **NM** |
| **08/0525** | **SPECIFIC ITEMS FOR CONSIDERATION & INFORMATION*** **Appleby Horse Fair – Councillor** Clee will take the lead on this for Warcop and organise the fencing erection and bench and playground equipment removal. Councillor Deighton will put out the fence posts this week in line with everyone else.
* **Pinfold Repairs –** Councillor Clee has inspected the remain wall sections which are not stable and so has put a fence up for Health & Safety of the public. Some more of the wall may need to be dismantled so it can be built back up again. The wall near the stream may also need some work doing. A walling contractor has been approached and work should hopefully start in a few weeks’ time.
* **Vacancies & Recruitment - The** Chairman would like to actively recruit new members to the Parish Council. There are 3 vacancies currently. It was agreed to have a chat to a few residents whose names were suggested to see if they were interested.
* **Defib Inspection & Logging –** All 4 defibs are registered with The Circuit and the Chairman received a phone call from NWAS to say some of the defibs were offline. The clerk has been in contact with them and if the monthly inspections are not logged then they are taken offline. The clerk will register the inspections at the end of each month. If any faults or problem occur then please let her know ASAP.
* **St Columba’s Churchyard –** Mr Burgess has kindly agreed to take over the grass cutting as the volunteers who do this are struggling with the commitment. The area to the north of the Church will remain unmown as a nature area, some posts and rope with signage will be purchased to demarcate this area The paths need spraying to kill the grass and weeds coming through. The new wheelbarrow planters installed by the Lych Gate by Councillor Clee have received favourable comment.
 | **AC/GD****AC** |
| **09/0525** | **OTHER URGENT COMMUNITY ISSUES**Appleby First Responders have offered another defibrillator to Warcop to service the top end of the village, possibly near the History room. Councillor Clee suggested a suitable location may be near Harrisons Farm and agreed to speak to them about it. | **AC** |
| **10/0525** | **PUBLIC SESSION**Nothing to discuss |  |
| **11/0525** | **DATE AND TIME OF NEXT MEETING:**  **Thursday 10th July 2025 at 7pm****Meeting closed at 8.30pm****Chair …………………………………****Date ……………………………………….** |  |