**Meeting of Warcop Parish Council**

**Held on Thursday 21st March 2024 at 7.00pm**

**PRESENT:** Councillors Mr A Parkinson (Chairman) Sydall, McDowall, Deighton &

Clee

**ALSO PRESENT**: Clerk Mrs Strong + 4 members of public.

|  |  |  |
| --- | --- | --- |
| **01/0324** | **APOLOGIES FOR ABSENCE**  None | **ACTION** |
| **02/0324** | **DECLARATIONS OF INTEREST**  None |  |
| **03/0324** | **MINUTES OF THE LAST MEETING**  These were approved and signed  Councillor Sydall proposed these as a true and accurate record and Councillor McDowall seconded them. |  |
| **04/0324** | **CHAIRMANS REMARKS**  The Chairman welcomed Mr Clee who has been co-opted onto the parish council since the last meeting.  Thank you to Steve and Yvonne who have dealt with some of the broken branches in the cemetery from the recent bad weather.  Highways England have announced the A66 Northern Trans-Pennine (NTP) project has been approved and work should commence shortly and is programmed to be finished by 2029.  Many thanks to Councillor McDowall who has kindly taken on the job of managing the website which is looking much better.  At very short notice the tree contractors were able to take down the trees at the cemetery without damaging the wall. The next step is to get the wall inspected and some advice on the work needed to stabilise and/or rebuild parts of the wall.  Mr Burgess has quoted £1700 to cut the cemetery, village green, playground area and Sandford grass verges and village green. All parish councillors present agreed this quote was reasonable and the contract be approved.  A resident is also interested in purchasing the Sandford mower which is no longer required. |  |
| **05/0324** | **MATTERS ARISING FROM THE MINUTES**  Councillor Sydall has kindly agreed to take on the parish action plan.  The chairman has also completed the parish emergency plan.  Councillor Clee has done a street light survey of Warcop. The Chairman has written to W&F Council asking them for details of who owns which ones so the Parish Council can understand its responsibilities in this respect. |  |
| **06/0324** | **APPLICATION FOR DEVELOPMENT**  None |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **07/0324** | **FINANCE**  Income Received – None  **To note payments.**     |  |  |  |  | | --- | --- | --- | --- | | **CHQ BACS** | **PAYEE Name** | **Amount** | **Reason** | | BACS | Warcop Village Hall | £20 | Room Hire | | BACS | Stripe | £399.58 | Defib battery & pads | | BACS | Courtfield Garage | £166.17 | Lawnmower (service) | | BACS | A Parkinson | £28.80 | D Day flag | | BACS | Courtfield Garage | £298.11 | Lawnmower (service and repair) | | BACS | Northern ARB | £1560.00 | Tree works in cemetery |   No expenditure is planned that will deviate from the budget at this time. |  |
| **08/0324** | **SPECIFIC ITEMS FOR CONSIDERATION & INFORMATION**   * **Emergency Plan –** The Chairman has re-drafted this document, started by the previous chairman. It was agreed that the community response group which is the first point of contact during an emergency would be the parish councillors. The plan includes encouraging the elderly residents of the parish to register as a “vulnerable adult” with the utility services. There is therefore a need to identify to how best to roll out this plan for all the residents to see. The full emergency plan will not be published on the website due to potential data breaches however an abridged version will be made public. This document will need to be approved at the next meeting. Please contact the Chairman with any amendments before the next meeting. * **Cemetery Fees –** The parish council have always adopted the fees from EDC (now W&F Council). The new fees have been published and everyone agreed to continue with this. The new fees will be put onto the noticeboard in the cemetery and updated on the website. Councillor McDowall mentioned that it might be worth looking into creating a memorial wall with plaques for the residents who have had their ashes either scattered or buried. It was agreed to look at examples in other cemeteries and set this as a project for the coming year. * **Appleby Fair –** The grass verges from Winton to Kirkby Stephen have been dug out and banked to help prevent the travellers from parking there during the fair.Warcop village green will remain a holding area for bow-tops as in previous years. The Chairman handed out a list of preparatory work within the Parish with dates when to put out the posts & wire, and remove the seats etc. Councillor Deighton agreed to install the posts and coordinate with Colin Harrison for moving the wire fencing from the store and its erection. The Chairman has arranged with W&F that the Portaloo be delivered earlier than last year as it only arrived some days after the travellers had arrived. The stone boulders across the cemetery lane also need moving closer on to the road. Councillor Deighton agreed to ask the railway committee if the Parish Council can use the sleepers again and to put them along Beckside to prevent parking in the lay-by. * **Rush bearing donation –** A request for the usual donation of £250 has been received. This was agreed by all Councillors. * **D Day Celebrations –** The Chairman reported that a commemorative flag has been purchased which will be flown on the flagpole from the 6th June 2024. The chairman will ask the MOD if they are considering any activities and would consider putting up a beacon up onto the range as this is the highest point in the parish. | All  HS/NM  GD  GD  AP |
| **09/0324** | **OTHER URGENT COMMUNITY ISSUES**  W&F have sent a proposal to the Parish Council to change the speed limit on the road from Warcop (railway bridge) to the A66 from 60mph down to 40mph. The Parish Council agreed this is a good idea and the Chairman agreed to respond positively to this suggestion. Additionally there is an informal consultation sent out to residents of Sandford to place a 30mph speed limit from the Sandford railway bridge into and through the village. Again the Parish Council supported this proposal.  A letter has been received from the Highways A66 NTP Project regarding temporary use of land near the cemetery (the apron to the Cemetery store). The MOD playing field will be moved from its current location adjacent to the A66 to a new location off Castlehill Road and they may need to borrow this piece of land for a while. The Chairman reported that he had written to the A66 NTP project office to ask for more information regarding the work on, and future use of Castlehill Road and for communications of work so that funerals will not be disrupted. | AP |
| **10/0324** | **PUBLIC SESSION**  A resident asked if the parish council would consider creating a community flag to be flown at times. Councillor McDowall will look into this. | NM |
| **11/0324** | **DATE AND TIME OF NEXT MEETING:**  **Thursday 16th May: AGM (at 7pm) followed by full Parish Council meeting on at 7.30pm**  **Meeting closed at 8.45pm**  **Chairman …………………………………**  **Date ……………………………………….** |  |